

**REQUEST FOR ACCESS TO PERSONAL DATA UNDER THE DATA PROTECTION ACTS AND THE GENERAL DATA PROTECTION REGULATIONS**

Please note a copy ID (passport or driver’s licence) and proof of address must accompany this request.

1. DETAILS OF REQUESTOR

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have been involved in an adjudication or inspection please give the reference number.

Ref. No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone/Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. DETAILS OF REQUEST

In accordance with the Data Protection Acts and the General Data Protection Regulations, I request access to the following personal data that I believe that the Workplace Relations Commission holds about me in the following areas:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Signed:**

**If you wish to obtain a copy of your Adjudication File you do not have to use the Data Protection legislation but can just ask for a copy of the file with proof of identity.**

**Please e-mail completed form to** [personaldatarequest@workplacerelations.ie](mailto:personaldatarequest@workplacerelations.ie) **or post to**

Data Access Request

Corporate Services   
Workplace Relations Commission  
Lansdowne House  
Lansdowne Road

Dublin 4, DO4 A3A8